



SHARPLINE MISSION

To be the leader in the field of designing / developing / marketing and manufacturing graphic image products. Through team cooperation and superior service, build a safe, secure, and profitable business for the benefit of all employees and customers.

SHARPLINE QUALITY STATEMENT

Sharpline is committed to continuous quality improvement of product and process through the review of Sharpline goals, preventative actions and corrective actions. Management shall ensure that the importance of meeting customer, as well as regulatory and legal requirements, is effectively communicated to the organization.



Sandie's Retirement

Sandie Ebling has been an integral part of the Sharpline family for 12 years. Her warm greetings and radiant smile will be deeply missed as she has brightened every day for those walking through our doors. Sandie's presence has been a true joy to everyone here at Sharpline.

We are incredibly grateful to have had her with us for so many wonderful years!



Birthdays



Guadalupe Cazarez-Cruz	12/01
Anthony Jordan	12/01
Francisca Marquez	12/02
Yokmee Senthong	12/03
Xinh Dang	12/05
Rhonda Rudrow	12/05
Tim Stouder	12/06
Wes Little	12/06
Roxana Alfaro	12/07
Thuan Garancosky	12/07
Gwen Hunt	12/07
Myrna Armendariz	12/08
Robert Worley	12/10
Ryan Jackson	12/13
Gavin Manley	12/14
Steve Calvert	12/14
Lourdes Monjaraz	12/17
Maria Lozano	12/18
Monica Tavera	12/18
Jeff Meloy	12/18
Kimberly Lowmiller	12/19
An Huynh	12/19
Marcella Ramirez	12/20
Laura Melendez	12/20
Carlos Casanova	12/22
Stephanie Simpson	12/23
Lynn Williams	12/23
Gayla Irving	12/24
Martha Salinas	12/25
Tuan Do	12/27
Doug Ganoung	12/27
Juan Rueda	12/28
Kelly Pierce	12/29
Jessica Rivera	12/29
Amber Thompson	12/30

December

Phuc Seiwert	01/01
Erlinda Karcher	01/09
Jack Snyder	01/09
Vladimir Verduzco	01/09
Lena Greenlee	01/09
David Richardson	01/10
Jaci Mohr	01/13
Anna Phengkham	01/14
Jose Ganoza	01/14
Karina Ramirez	01/15
Mike Joslin	01/15
Yen Doan	01/15
Minh Anh Vo	01/16
Vincent Raymond	01/18
Kathaleena Spencer	01/19
Patty Benavides	01/23
David Seiwert	01/23
Daisy Hendershot	01/23
Karen Pierce	01/25
Dawn Comstock	01/26
Sara Lindvall	01/27
Buffy Osborn	01/27
Katie Banks	01/28
Jonathan May	01/29
Brett Underwood	01/30
Hortencia Hernandez	01/30

January



As of Wednesday, November 27th. 1st shift has gone 119 working day(s) without a reportable injury. 2nd, 3rd, and Weekend shift have gone 74 days.

Safety Bingo

Anniversaries

5 YEARS

Thuy Nguyen 12/19
Laura Smith 01/21

35 YEARS

Jeff Peterson 12/02

15 YEARS

Hoa Tran 12/14
Sheria Millsaps 01/04
Thuan Garancosky 01/12



1ST SHIFT

Daisy Saenz – Inventory

New Hires

Holiday Schedule

CHRISTMAS:

Sharpline will pay 4 hours holiday pay on Tuesday, December 24th for Christmas Eve and 8 hours holiday pay on December 25th for Christmas Day to all eligible employees.

Production Employees: Sharpline will be closed from Monday, December 23, 2024 - Friday, December 27, 2024.

- Employees will be off without pay or may turn in a request for vacation/paid personal for some or all of the time missed. Time off during this week will not count against attendance. Office Employees: Time worked from December 23rd – Friday, December 27th will be up to your department Manager based on what positions need to have coverage.

- If not scheduled to work, time off will be without pay or you may turn in a request for vacation/paid personal for some or all of the time missed. Time off during this week will not count against attendance.

NEW YEAR'S:

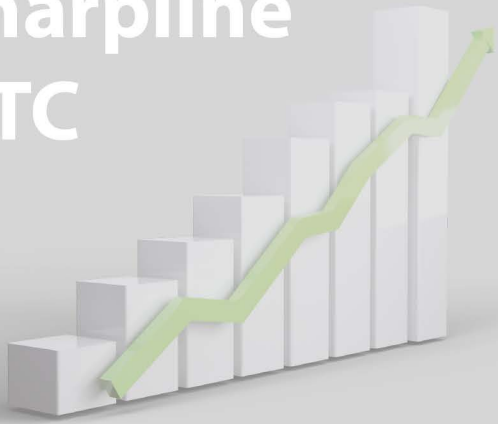
Sharpline will pay 8 hours holiday pay for New Year's Day to all eligible employees.

- Employees have the option to be off work without pay during the week of December 30th – January 3rd, come in and work, or take vacation/paid personal for some or all of this time missed.

Time off during this week will not count against attendance.



Sharpline OTC



Past 4 Weeks

OTC GOAL - 95%	99.40	98.40	99.09	83.06
AUTO BACKORDERS < 25	2	2	3	0
CM ORDERS % > 28 DAYS	94.9	79.6	90.3	93.5
CM ORDERS % > 42 DAYS	31.3	39.1	25.8	27.0
CM ON TIME GOAL: > 95%	99.41	99.54	99.74	99.66
YIELD GOAL: 97%	96.5	93.7	96.7	95.9

The Spirit of Christmas

As the holiday season approaches, we're often swept up in the rush of buying gifts, planning parties, and checking off endless to-do lists. But as Dr. Seuss so wisely wrote, "Maybe Christmas... doesn't come from a store."

This timeless reminder encourages us to step back and reflect on what the holidays are truly about: connection, generosity, and creating memories with those we love.

At Sharpline Converting inc, we believe in embracing the spirit of the season in meaningful ways. Whether it's through small acts of kindness, supporting our community, or simply taking time to appreciate the people around us, this is a time to celebrate what truly matters.

Here's how you can join us in spreading the holiday spirit this year:

Share joy with personalized gifts or services that create lasting memories. Participate in to give back to those in need.

Check out our guide on creating heartfelt holiday experiences that don't rely on excessive spending.

Let's make this season one to remember—not for what we give or receive, but for how we make each other feel.

Merry
Christmas