



SHARPLINE MISSION

To be the leader in the field of designing / developing / marketing and manufacturing graphic image products. Through team cooperation and superior service, build a safe, secure, and profitable business for the benefit of all employees and customers.

SHARPLINE QUALITY STATEMENT

Sharpline is committed to continuous quality improvement of product and process through the review of Sharpline goals, preventative actions and corrective actions. Management shall ensure that the importance of meeting customer, as well as regulatory and legal requirements, is effectively communicated to the organization.



Retirement of Greg Duchinsky

With a remarkable 37+ years at Sharpline, Greg Duchinsky, our Marketing Director, officially retired on August 9, 2023. We extend our appreciation for his commitment, dedication, and the exceptional service he has provided to our company and its people. Congratulations on a well-deserved retirement, Greg!



Thanksgiving

Sharpline will be closed for 2 days for the Thanksgiving Day Holiday and will pay 16 hours holiday pay to all eligible employees.

We will be closed on Thursday, November 23rd and Friday, November 24th.

2nd Shift employees who normally work 10 hour shifts will work 8 hours Monday - Wednesday

Weekend Shift will be off Friday, November 24th and will work the normal scheduled shift on Saturday, November 25th and Sunday, November 26th.

Holiday Schedule



Birthdays

| | |
|-----------------------|------|
| Jeremy Russell | 9/02 |
| Patrick Lane | 9/03 |
| Teuanechit Banh | 9/04 |
| Thom Rinkenberg | 9/05 |
| Jocelyn Kellogg | 9/08 |
| Jazmine Paul | 9/09 |
| Fabiola Aguilar | 9/10 |
| Maria (Lupita) Avalos | 9/10 |
| Sara Bandasack | 9/15 |
| Pedro Nava | 9/16 |
| Debbie McDonough | 9/16 |
| My Linh Phung | 9/18 |
| Tim Stark | 9/18 |
| Mark Gutierrez | 9/19 |
| Paul Mayfield | 9/19 |
| Achily Speer | 9/19 |
| Magnolia Artea | 9/20 |
| Devora | |
| Justin Trammel | 9/22 |
| Olga Lemus | 9/23 |
| Michael Shields | 9/26 |
| Le Diep | 9/27 |
| Michael Carroll | 9/27 |

September

| | |
|------------------|-------|
| Jose Facio | 10/03 |
| Antonio Perez | 10/04 |
| Eva Delgado | 10/06 |
| Derek Jackson | 10/08 |
| Delmy Garcia | 10/10 |
| Dominique Oupkeo | 10/10 |
| Raghib Nofli | 10/10 |
| My Hanh Tran | 10/10 |
| Juan Bailon | 10/11 |
| Bri Perez | 10/12 |
| Linda March | 10/15 |
| Jacque Rutledge | 10/16 |
| Minh Nguyen | 10/16 |
| Net Bui | 10/16 |
| Savannah Kennedy | 10/16 |
| Kiet Ngo | 10/17 |
| Thuy Nguyen | 10/18 |
| Marilyn Hess | 10/20 |
| Alisa Mai | 10/20 |
| Lina Joslin | 10/26 |
| Janet Cowen | 10/26 |
| Jeremy Price | 10/29 |
| Alex Johnson | 10/30 |

October

Anniversaries

5 YEARS

Ngo Vu 09/24
Antonio Perez 10/29

40 YEARS

Eric Snyder 10/24

30 YEARS

Buffy Osborn 09/13
Pam Johnson 09/20

1ST SHIFT

Kerita Doster – Art, St. Pete
Stephanie Kocalis – Inventory
Alexander Johnson – Graphic Structures
Carly March – A&E Sales
Gabriel Gifford – Screening
Phi Hoang – Screening
Thi Anh Tran – Finishing

New Hires

As of Monday, September 11th, 1st shift has gone 86 working day(s) without a reportable injury. 2nd, 3rd, and Weekend shift have gone 151 days.

Safety Bingo Winners:

1st Shift

| | |
|------------------------------------|-------|
| Sandra Gonzalez – Express Graphics | \$100 |
| Felicitas Avalos – Crystal Cap | \$125 |
| Son Pham – Finishing | \$125 |
| Thuy Nguyen – Finishing | \$150 |

2nd Shift

| | |
|---------------------|-------|
| Net Bui – Finishing | \$175 |
|---------------------|-------|

Safety Bingo

Sharpline OTC



Past 4 Weeks

| | | | | |
|------------------------|-------|-------|-------|-------|
| OTC GOAL - 95% | 97.97 | 97.20 | 97.52 | 96.17 |
| AUTO BACKORDERS < 25 | 7 | 2 | 3 | 1 |
| CM ORDERS % > 28 DAYS | 81.7 | 79.1 | 93.5 | 88.8 |
| CM ORDERS % > 42 DAYS | 38.1 | 26.3 | 31.1 | 8.2 |
| CM ON TIME GOAL: > 95% | 99.21 | 99.46 | 99.37 | 99.61 |
| YIELD GOAL: 97% | 95.8 | 86.5 | 93.6 | 94.3 |

Tips for Improving your health

Bed by 10:00pm

If you stay up much beyond that, you'll feel a "second wind!" which, most people mistake for an energy boost. What it really is, is the body processing all the foods, thoughts, emotions, tasks, etc., from the day (between 10pm-2am) which is crucial for the body's restoration and rejuvenation. You might feel quite happy being a night owl until it creates sleep disturbances, moodiness, lethargy, lack of focus, scattered mind, anxiety, constipation and more. You might chug more coffee, you might overeat and for sure you're not waking before the sun. Sleep irregularity or poor sleep is a major factor in many psychological and physical imbalances. And you won't have any energy.

Wake before Sunrise

If we rise before the sun, which is the energy of movement — we will have good energy all day long because that vibrant energy stays with us throughout the day! We will also be plenty tired by bedtime. So, unless you are sick, elderly or a child, wake up in the dark! It's recommended to become a healthy person and waking early is also a sign of a healthy person. Even 10-20 minutes before sunrise will work.

Small dinner no later than 7:00pm

If we eat a decent lunch, we won't be starving at the end of day and a small dinner will be all we need. In addition, our digestive fire is not strong in the evening — it's getting ready for the night fast, so lots of food for dinner is no bueno because our digestive fire will not use it. That old food will sit around until morning and if we don't let our digestive fire catch up, we can end up with a stock pile of old food. This can cause weight gain, and make it tough to wake up in the morning because all the undigested food brings heaviness to the mind and body and can cause toxins. Heard of intermittent fasting? This is a similar idea. Let digestive fire burn/use all the food before we sleep.

Move at least 15 minutes every day

Every single day. At least 15 minutes or as much as 30. We don't need to over-exercise. This practice changes one's mindset and boosts energy almost instantly! The fastest way to change our mind is to move our body. It changes everything — you will feel 1000x more energized, clear headed and happier, which leads to a bunch of other positive changes. We are made to move daily!! If we don't, the body will break down and stagnate. So, get out there!