



SHARPLINE MISSION

To be the leader in the field of designing / developing / marketing and manufacturing graphic image products. Through team cooperation and superior service, build a safe, secure, and profitable business for the benefit of all employees and customers.

SHARPLINE QUALITY STATEMENT

Sharpline is committed to continuous quality improvement of product and process through the review of Sharpline goals, preventative actions and corrective actions. Management shall ensure that the importance of meeting customer, as well as regulatory and legal requirements, is effectively communicated to the organization.



Remodel Project Wraps Up

The expansion and remodel of Sharpline's primary manufacturing facility is nearly complete. The 15 month long project will help keep Sharpline at the manufacturing forefront of the industries we serve. The expansion features the following improvements:

- **26,000 sq ft addition** The manufacturing facility increased significantly in size, allowing for the expansion of Sharpline's screening and SL24 production areas.
- **Break area remodel** Sharpline's employee break room was enlarged and remodeled. The new break area has an employee lounge, in addition to large exterior windows, a new covered outdoor break area and interior seating. A smaller, uncovered outdoor break area was also built on the north side of the shop.
- **New plant entrance** The main entrance was relocated and features a large, glassed-in entrance with direct access to the break area and the expanded HR offices.
- **Remodeled offices** Production and sales offices were updated and redesigned for increased efficiency.
- **New front lobby** Clients and prospective customers will be greeted with a modern and professional front entrance, lobby, conference rooms, Art and Sales offices.

Minor construction cleanup and additional decor and security components will be added as well in the coming weeks.

Birthdays

Jaylin Armstrong	1/08
Erlinda Karcher	1/09
Vladimir Verduzco	1/09
Lena Greenlee	1/09
Jack Snyder	1/09
Lesly Hernandez	1/09
David Richardson	1/10
Jaci Mohr	1/13
Jose Ganoza	1/14
Anna Phengkham	1/14
Yen Doan	1/15
Mike Joslin	1/15
Karina Ramirez	1/15
Minh Anh Vo	1/16
Vincent Raymond	1/18
Kathaleena Spencer	1/19
Linda Luce	1/19
Patty Benavides	1/23
Daisy Hendershot	1/23
David Seiwert	1/23

Karen Pierce	1/25
Dawn Comstock	1/26
Huy Hoang	1/27
Sara Lindvall	1/27
Buffy Osborn	1/27
Jonathan May	1/29
Hortencia Hernandez	1/30
Brett Underwood	1/30

Khanty Vichith	2/01
Phuong Tran	2/05
Tiffany James	2/05
Somphone Kaska	2/05
Bryce McCoy	2/05
Cheryl Spencer	2/09
Neftali Guzman	2/09
Sherri Land	2/10
Collin Snyder	2/10
Pam Johnson	2/11

As of Wednesday, January 18th, 1st shift has gone 100 working day(s) without a reportable injury. 2nd, 3rd, and Weekend shift have gone 80 days.

Safety Bingo Winners:

1st Shift

Sune Bouncing – Screening	\$100
Thao Truong – Crystal Cap	\$125
Felicitas Avalos – Crystal Cap	\$125
Claudia Flores – Crystal Cap	\$150

2nd Shift

Karina Ramirez – Crystal Cap	\$75.00
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Safety Bingo

Sharpline OTC



	Past 4 Weeks			
OTC GOAL - 95%	96.38	97.46	91.03	95.48
AUTO BACKORDERS < 25	22	22	26	14
CM ORDERS % > 28 DAYS	84.6	95.1	46.2	91.0
CM ORDERS % > 42 DAYS	14.0	22.5	5.4	42.0
CM ON TIME GOAL: > 95%	98.70	98.49	97.67	99.23
YIELD GOAL: 97%	97.1	97.8	95.4	93.3

Anniversaries

5 YEARS
Steven Nguyen 01/15

30 YEARS
Sune Bouncing 01/04

10 YEARS
Kathaleena Spencer 01/30

40 YEARS
Tim Melcher 01/03

No New Hires To Report

New Hires

Treatment Options For Lower Back Pain

Anyone who has dealt with lower back pain will tell you how disruptive it can be. It can make it hard to sleep, work, do normal daily tasks, and participate in activities you enjoy.

Unfortunately, a lot of people suffer from lower back pain. In fact, it is the leading cause of disability around the world. Lower back pain can range from mild achiness to sudden, intense spasms. Fortunately, there are several treatment options available. (Always check with your doctor about any pain, and get their advice before starting treatments.)

- **Ice and heat** Ice helps to reduce pain and inflammation. Apply ice for short amounts of time, several times per day. Heat, on the other hand, helps to increase blood circulation. You can safely apply heat to your lower back in a warm shower/bath or with a heating pad.
- **Work your core** Your body's core helps to support your back. Strengthening your inner core decreases the pressure on your lower back. Try adding a gentle core workout to your daily routine.
- **Physical therapy** A physical therapist will recommend specific exercises to help you increase flexibility and improve the range of motion in your lower back.
- **Cortisone injection** This may help to reduce inflammation around the nerve roots, providing pain relief for a month or two.
- **Surgery** If other treatments fail to relieve your pain, you may need surgery—especially if there are issues with the structures in your back. You may be a candidate for minimally invasive back surgery, which offers less downtime and faster recovery than traditional surgery.