



Sharpline Mission

To be the leader in the field of designing / developing / marketing and manufacturing graphic image products. Through team cooperation and superior service, build a safe, secure, and profitable business for the benefit of all employees and customers.

Sharpline Quality Statement

Sharpline is committed to continuous quality improvement of product and process through the review of Sharpline goals, preventative actions and corrective actions. Management shall ensure that the importance of meeting customer, as well as regulatory and legal requirements, is effectively communicated to the organization.

Holiday Schedule

CHRISTMAS EVE - Sharpline will be closed for 4 hours on Friday, December 23rd for the Christmas Eve Holiday. Eligible employees will receive 4 hours holiday pay.

1st Shift: Production personnel will work 7:00 a.m. – 11:00 a.m. Office personnel will work 8:00 a.m. – noon.
2nd Shift will work 11:00 a.m. – 3:00 p.m. 2nd Shift employees who work normally work 10 hour days will work 3:30 p.m. to 10:00 p.m. on Thursday, December 22nd.
3rd Shift will work 10:30 p.m. – 2:30 a.m.

CHRISTMAS DAY - Sharpline will be closed on Monday, December 26th and will pay 8 hours holiday pay to all eligible employees.

2nd shift employees who normally work 10 hour days will work 8 hours Tuesday – Friday.
Weekend Shift will work Thursday, December 22nd and Friday, December 23rd and will be off Saturday and Sunday.

NEW YEAR'S DAY - Sharpline will be closed on Monday, January 2nd and will pay 8 hours holiday pay for all eligible employees.

2nd Shift employees who normally work 10 hour days will work 8 hours Tuesday – Friday.
Weekend Shift will work Thursday, December 29th and Friday, December 30th and will be off Saturday and Sunday.

Birthdays

DECEMBER

Xinh Dang	12/05
Rhonda Rudrow	12/05
Tim Stouder	12/06
Wes Little	12/06
Thuan Garancosky	12/07
Roxana Alfaro	12/07
Gwen Hunt	12/07
Myma Armendariz	12/08
Robert Worley	12/10
Cody Hanson	12/11
Thai Pham	12/12
Ryan Jackson	12/13
Steve Calvert	12/14
Angel Prado	12/15
Maria Monjaraz	12/17
Maria Lozano	12/18
Monica Tavera	12/18
Jeff Meloy	12/18

Birthdays

DECEMBER

An Huynh	12/19
Laura Melendez	12/20
Marcella Ramirez	12/20
Carlos Casanova	12/22
Stephanie Simpson	12/23
Lynn Williams	12/23
Gayla Irving	12/24
Martha Salinas	12/25
Laura Croft	12/27
Doug Ganoung	12/27
Juan Rueda	12/28
Jessica Rivera	12/29
Kelly Pierce	12/29
Amber Starkey	12/30

JANUARY

Phuc Seiwert	01/01
Dong Pham	01/07

Safety Bingo

As of Monday, December 5th, 1st shift has gone 70 working day(s) without a reportable injury. 2nd, 3rd, and Weekend shift have gone 50 days.

Safety Bingo Winners:

2nd / 3rd
Juana Fitch **\$50**

New Hires

1ST

Ian Kash Graphic Structures

3RD

Hue Vuong Crystal Cap

Anniversaries

5 YEAR

Francisca Marquez 12/04

Maria Lozano 12/04

Sharpline OTC	PAST 4 WEEKS			
OTC GOAL - 95%	95.68	92.69	91.90	94.76
AUTO BACKORDERS < 25	24	27	33	14
CM ORDERS % > 28 DAYS	80.8	92.0	93.3	98.2
CM ORDERS % > 42 DAYS	36.0	51.9	41.5	61.2
CM ON TIME GOAL: > 95%	95.58	96.74	96.70	98.36
YIELD GOAL: 97%	97.8	95.0	96.9	95.2

Fall Feast Pics

WICHITA FACILITY



ELKHART FACILITY



ST. PETE FACILITY

Self-Care Tips To Manage Reflux

Gastroesophageal Reflux (GERD), commonly referred to as heartburn, has nothing at all to do with heart health. The painful sensations experienced during episodes of reflux are due to the backflow of stomach acid into the esophagus.

While there are many types of over-the-counter remedies for the treatment of reflux, most of them only provide short-term relief by temporarily reducing the acidity of stomach acid. Left unaddressed, GERD can progress into more serious health conditions, such as Barrett's esophagus, esophageal strictures, and esophageal cancer. This is why taking steps to address reflux early is the key to preventing further complications.

Achieve a healthy weight.

Excess abdominal fat has been associated with a higher incidence of acid reflux. Losing as little as 5% of excess body weight can reduce symptoms.

Sleep on your left side.

Due to the shape and curvature of your stomach, sleeping on your left side may reduce the amount of stomach acid that comes into contact with your esophagus.

Limit fluids with meals.

Limiting the amount of fluid you drink with meals reduces the volume of the contents in your stomach, and that reduces the likelihood of reflux.

Limit food triggers.

Certain foods can change the pressure in your stomach and reduce the function of your esophageal sphincter (the valve that protects your esophagus from stomach acid). Avoiding foods like chocolate, alcohol, citrus, tomatoes, coffee (and other caffeine-containing beverages), onion, and foods that are high in fat can reduce reflux symptoms as well.

See your doctor.

If none of the self-care strategies you have tried are effective, schedule an appointment with your doctor to determine next steps.